**Annex 3: checklist on justification of simplified cost options (SCO)**

|  |  |
| --- | --- |
| Project name & acronym |  |
| Project reference number |  |
| Project officer |  |

|  |  |
| --- | --- |
| Does the application form include the use of simplified cost options? | Yes / No |

|  |  |  |  |
| --- | --- | --- | --- |
| Justification | Yes/No/Not applicable[[1]](#footnote-1) | Text in annex of grant contract with the project description | Comments |
| Appropriateness of such forms of financing with regard to the nature of the supported actions, as well as to the risks of irregularities and fraud and costs of control |  |  |  |
| Identification of the costs or categories of costs covered by SCO, which are in accordance with provisions on eligibility of costs of General Conditions |  |  |  |
| Description of the methods for determining lump sums, unit costs or flat-rate financing (either statistical or recipient-by-recipient approach) |  |  |  |
| The essential conditions triggering the payment, including, in case of output or result based SCOs, the achievement of outputs and/or results |  |  |  |

<Place>, <date> Prepared by <name of person who filled-in the checklist>

 Signature

1. Please indicate “Not applicable” in all cells when the application form does not include SCOs. [↑](#footnote-ref-1)